

AGENDA

Meeting: CORSHAM AREA BOARD
Place: Springfield Community Campus, Beechfield Rd, Corsham SN13 9DN
Date: Thursday 21 May 2015
Time: 7.00 pm

Including the Parishes of Box, Corsham, Colerne and Lacock

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Libby Beale (Senior Democratic Services Officer) on 01225 718214 [/elizabeth.beale@wiltshire.gov.uk](mailto:elizabeth.beale@wiltshire.gov.uk) or Penny Bell (Community Engagement Officer) 01249 706613/penny.bell@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Alan MacRae (Chairman) – Corsham Pickwick

Sheila Parker (Vice Chairman) – Box & Colerne

Dick Tonge – Corsham Without & Box Hill

Philip Whalley – Corsham Town

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on the Council's website along with this agenda and available on request.

If you have any queries please contact Democratic Services using the contact details above.

Items to be considered	Time
<p>1 Election of the Chairman <i>(Pages 1 - 2)</i></p> <p>To elect a Chairman for the forthcoming year 2015/16.</p>	7pm
<p>2 Election of the Vice-Chairman</p> <p>To elect a Vice-Chairman for the forthcoming year 2015/16</p>	
<p>3 Welcome</p> <p>To welcome those present to the meeting.</p>	7:05pm
<p>4 Apologies for Absence</p> <p>To receive any apologies for absence.</p>	
<p>5 Minutes <i>(Pages 3 - 14)</i></p> <p>To approve and sign as a correct record the minutes of the meeting held on 19 March 2015.</p>	
<p>6 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>7 Chairman's Announcements <i>(Pages 15 - 24)</i></p> <p>To receive the following Chairman's Announcements:</p> <ul style="list-style-type: none"> • School organisation planning • Changes to street lighting • Wiltshire's Big Pledge • Corsham Masterplan • Consultation on the Joint Health and Wellbeing Strategy 	
<p>8 Partner Updates <i>(Pages 25 - 40)</i></p> <p>To receive any updates from the following partners:</p> <ul style="list-style-type: none"> (a) Wiltshire Police (b) Wiltshire Fire and Rescue Service (c) Health services (d) Town and Parish Council Nominated Representatives (e) Corsham Community Area Network (CCAN) (f) Chamber of Commerce (g) Schools (h) Springfield Community Campus 	

9	<p>Appointments to Outside bodies and Working groups (Pages 41 - 56)</p> <p>To appoint Area Board members to outside bodies and to reconstitute working groups.</p>	7:30pm
10	<p>Local Youth Network (LYN) (Pages 57 - 64)</p> <p>To receive an update from Xina Hart, Community Youth Officer, and consider the following application for youth grant funding:</p> <ul style="list-style-type: none"> • Corsham Cricket Club- £2000 to support an Academy Performance Programme 	7:35pm
11	<p>Funding (Pages 65 - 76)</p> <p>To consider an application from Selwyn Hall Management Committee for £5,000 for renovations to the rear of the stage at Box Village Hall.</p> <p>To consider the following recommendations:</p> <ul style="list-style-type: none"> • That the Community Engagement Officer is authorised to approve the allocation of up to £2,000 from Area Board's youth revenue budget to support the Magna Carta 800 celebrations in Corsham and in Salisbury on 15 June. • That the CEO and Community Youth Officer form a local project team to deliver the Corsham area's element of the celebrations. <p>To ratify other expenditure incurred since the last meeting from the 2014/15 budget accruals and under spends:</p> <ul style="list-style-type: none"> • Hire of Colerne Village Hall for slipper exchange on 28 April 2015 - £33 • Payment for slippers for Colerne slipper exchange on 28 April 2015 - £192 	7:45pm
12	<p>Community Area Transport Group (CATG) (Pages 77 - 80)</p> <p>To receive the minutes and updates from the last Community Area Transport Group meeting held on 22 April 2015 and consider the following recommendation:</p> <ul style="list-style-type: none"> • To fund the £5,700 needed to complete the project on the 	7:55pm

Corsham Estate Permissive Path

- | | | |
|----|--|---------------|
| 13 | <p>Supporting vulnerable people in our community</p> <p>To receive a short presentation from Nicola Gregson, Head of Commissioning for Older People, followed by an interactive workshop to explore the services needed by older and more vulnerable people in Corsham Community Area.</p> <p>To consider nominating an Older Persons Champion and a Carers Champion.</p> <p>To be updated on local health and wellbeing plans, in particular the rollout of community teams.</p> | 8:00pm |
| 14 | <p>Urgent items</p> <p>Any other items of business which the Chairman agrees to consider as a matter of urgency.</p> | 8:55pm |
| 15 | <p>Future Meeting Dates</p> <p>The next ordinary meeting of Corsham Area Board will be held on 23 July 2015.</p> | 9pm |

Guidance on the election of the Area Board Chairman and Vice-Chairman

4.9 The chairman and vice-chairman of an area board will be appointed at the first meeting of an area board, which takes place after the annual meeting of the Council, by the unitary councillors on each area board, except in an election year where after the first meeting of Full Council a special meeting of each area board will take place to appoint a chairman and a vice-chairman.

4.9.1 The Democratic Services representative will call for nominations for the position of chairman of the area board. A councillor's nomination must be seconded to be valid. A councillor shall not be nominated in his/her absence without their written consent.

4.9.2 In the event of only one valid nomination being received the person presiding will declare the nominated councillor elected.

4.9.3 In the case of two valid nominations the Democratic Services representative will ask for a show of hands from those councillors in favour of each councillor and declare the candidate receiving the majority of votes of the councillors present and voting, to be the winner.

4.9.4 In the case of an equality of votes for the two candidates, the Democratic Services representative shall draw lots to determine the winner of the election and then declare the result.

4.9.5 In the case of three or more valid nominations being made, the Democratic Services Representative will call for a show of hands for each of the candidates. The Democratic Services representative will then announce the candidate with the least number of votes and that candidate will be eliminated (in the case of a tie for the least number of votes, the Democratic Services representative shall draw lots to determine which candidate to be eliminated). A further vote shall be taken for the remaining candidates and after each vote the candidate with the least number of votes shall be eliminated until only two candidates remain and a final vote taken.

4.9.6 The newly elected Chairman of the Area Board shall then preside over the election of the Vice Chairman in the manner described above with the ability to use a casting vote in the event of an equality of votes.

4.9.7 With the exception of an election year, the chairman and vice-chairman of an area board shall remain in post until their successors are appointed.

MINUTES

Meeting: CORSHAM AREA BOARD
Place: Box Pavilion, Valens Terrace, Box, SN13 8NT
Date: 19 March 2015
Start Time: 7.00 pm
Finish Time: 8.50 pm

Please direct any enquiries on these minutes to: Libby Beale (Senior Democratic Services Officer) on 01225 718214 or elizabeth.beale@wiltshire.gov.uk.

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Alan MacRae (Chairman), Cllr Sheila Parker (Vice Chairman), Cllr Dick Tonge and Cllr Philip Whalley

Wiltshire Council Officers

Penny Bell, Community Engagement Officer
Libby Beale, Senior Democratic Services Officer
Xina Hart, Community Youth Officer
Alistair Cunningham, Associate Director for Economy and Planning
Carolyn Gibson, Spatial Planning Manager
Georgina Campitt-dix- Head of Service, Economy and Regeneration

Town and Parish Councillors

Corsham Town Council – Ivis Thompson
Biddeston parish Council- Tim Smith,
Box Parish Council – Alan Clench
Colerne Parish Council – John Bull
Lacock Parish Council

Partners

Police – PC Hazel Anderson
Healthwatch Wiltshire- Anne Keat
Rotary- Mac Place, Peter Wragg
Local Youth Network- Joshua Towers

Total in attendance: 23



<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed those present to the meeting and members of the Area Board introduced themselves.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from the following:</p> <p>Ruth Hopkinson, Corsham Town Council Dave Martin, Corsham Town Council Jennie Hartless, Box Parish Council Inspector Dave Hobman, Wiltshire Police Mike Franklin, Wiltshire Fire and Rescue Service Kevin Gaskin, Corsham Community Area Network Rita McLoughlin, Corsham Schools Group</p>
3	<p><u>Minutes</u></p> <p>Resolved:</p> <p>To confirm and sign as a correct record the minutes of the meeting held on 21 January 2015.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The Chairman explained that Universal Credit had begun in Wiltshire on 16 March 2015 and drew attention to further details in the agenda pack.</p> <p>An update from Healthwatch Wiltshire was available in the agenda pack. Anne Keat added that a specialist dementia care hospital was to be located in Salisbury and promoted the awareness of Dementia in the Corsham area.</p> <p>The Chairman advised it had been Child Sexual Exploitation awareness day on 18 March and encouraged those present to join the 'pledge' on www.stop-cse.org to raise awareness and prevent this form of abuse.</p> <p>Alistair Cunningham, Associate Director for Economy and Planning, and Carolyn Gibson, Spatial Planning Manager, gave a presentation on the Chippenham Site Allocations Plan. It was explained that 4,510 new homes and 26.5 hectares of employment were needed in Chippenham by 2026 and the plan would identify appropriate locations for this development. A map of strategic areas for housing</p>

	<p>and mixed-use sites was shown, Corsham and Lacock parish were included in these areas. A consultation on the draft plan was running until 8 April, and public feedback was encouraged. It was understood that, should feedback be reasonably positive, the Site Allocations Plan would be submitted to the Secretary of State in June 2015.</p> <p>During a question and answer session it was confirmed that the provision of healthcare was a consideration in the Plan. A question was raised over the determination of extant planning permissions in the local area and officers suggested it would be inadvisable to delay their determination for longer than necessary. The meeting noted that the A350 was considered the western boundary of Chippenham under the current Plan. It was verified that an application from 'The Range' would go to the Strategic Planning Committee. Parish and Town Councils were assured that their identification of settlement boundaries would help to ensure that local development was appropriate and they could expect to be contacted by planning officers again in the summer of 2015. The Area Board thanked the officers and their teams for their hard work in developing the Core Strategy and the associated Chippenham Site Allocations Plan.</p>
6	<p><u>Partner Updates</u></p> <p>PC Hazel Anderson provided an overview of recent crime in the area including drug-related crime, burglary, and theft. An appeal was made for information on the owner of a young Alsatian dog following an attack on sheep on 6 March 2015. It was emphasized that there had recently been an increase in domestic burglaries and residents should secure their properties even when they were occupied.</p> <p>Written updates from Wiltshire Fire and Rescue Service and the Clinical Commissioning Group were available in the agenda pack. It was noted that the single Children's Community Health Service for Wiltshire did not appear to incorporate mental health services.</p> <p>A written update from Corsham Town Council was available in the agenda pack. Box Parish Council updated the Area Board that it had reduced its precept for 2015/16. Colerne Parish Council informed the Area Board that it had prepared a snow plan, a tree planting scheme for the skate park had been finalised and local views had been submitted in relation to the aircraft hangar development.</p> <p>Penny Bell, Community Engagement Officer, advised that following a successful Health Fayre in Corsham in November 2014, this would be rolled out to the parishes. At parish health fayres there would be a slipper exchange, as well as health advice and refreshments.</p> <p>The Chairman advised that the Corsham Means Business Show on 18 March organised by the Chamber of Commerce had been a great success.</p>

	<p>Mac Place and Peter Wragg introduced the Rotary Club and sought feedback on local appetite for this organisation. The representatives explained that Rotary supported and promoted local communities. The club offered a broad range of social activities, and was open to all ages and sexes, it was noted that the club had a vibrant youth division.</p>
7	<p><u>Legacy</u></p> <p>Penny Bell introduced the Legacy project which had started following local celebrations in 2012 for the Queen's Diamond Jubilee and London Olympics. The 2014 World War One commemorations and Cycle Wiltshire Event were examples of how communities continued to come together following 2012. Details of up-coming events in 2015 were provided, in particular on 15 June 2015 celebrations would be held in Salisbury to commemorate the 800th anniversary of the Magna Carta. Corsham community area had been invited to join a procession and firework display in Salisbury, alternatively residents were encouraged to celebrate locally.</p> <p>The Chairman praised the community for engagement from 2012 and encouraged it to celebrate in 2015.</p>
8	<p><u>Budget 2015-2016</u></p> <p>The Area Board had not yet been allocated a budget for 2015-16, therefore no update was available.</p>
9	<p><u>Local Youth Network (LYN)</u></p> <p>Xina Hart, Community Youth Officer, updated the meeting that she had been engaging with young people in the community area and over 200 had responded to a questionnaire to identify their needs and priorities. An event for young people had been held at Springfield Community Campus in February by KIK radio and had been well attended. The officer introduced a funding application from the Pound Arts Trust, the LYN management group had scored the application and was in support as it would provide young people with the opportunity to organise events themselves.</p> <p>The Area Board considered the application and agreed it would provide a positive activity for young people in Corsham.</p> <p>Resolved:</p> <p>To grant the Pound Arts Trust £1,500 for the 'TAKEOVER' project.</p>

	<p>To note the update and minutes of the last LYN Management Group meeting held on 24 February 2015.</p>
10	<p><u>Community Area Grants</u></p> <p>The Chairman explained that Corsham Area Board had a remaining balance of £6,169.14 in its capital budget for 2014/15. Current applications for funding totalled £7,148, and so if approved, would leave a deficit of £978.86. It was proposed, and agreed by the applicants that the remaining funding be granted to them on a pro-rata basis.</p> <p>A representative from Lacock Parish Council spoke in support of its application which was considered by the Area Board. Cllr Dick Tonge explained the Area Board would not usually grant revenue funding however in this instance it would provide seed money for a larger capital project, it had been authorised.</p> <p>Resolved:</p> <p>To grant Lacock Parish Council £3,452 for a community stakeholder consultation for the Lacock Sports Pavilion development.</p> <p>A representative from Corsham Cricket Club spoke in support of its application which was considered by the Area Board. Cllr Whalley expressed support for the club which was much used by the local community.</p> <p>Resolved:</p> <p>To grant Corsham Cricket Club, £2,716 for new sports equipment.</p> <p>The Area Board considered a recommendation from the Community Engagement Officer to ring-fence its remaining revenue balance to fund local projects, including three rural slipper exchanges. It was explained the officer had delegated authority from the Area Board to allocate this funding as necessary between Area Board meetings and would report expenditure to a future meeting of the Area Board for approval.</p> <p>Resolved:</p> <p>To allocate the Area Board's remaining revenue balance, £351.65, to support community projects between Area Board meetings, as identified by the Community Engagement Officer.</p> <p>A representative from Box Pre-school and playground updated the Area Board that since it had originally granted the organisation funding, the project had been revised slightly. The Area Board agreed it would continue to support the project.</p>

	<p>Resolved:</p> <p>To thank Box Pre-school and playground for the update and confirm the Area Board's continued support for the project.</p>
11	<p><u>Community Area Transport Group (CATG)</u></p> <p>Cllr Dick Tonge introduced the minutes and actions arising from the last CATG meeting. In particular, the Councillor highlighted that Ivis Thomson had investigated the location of signage on Velley Hill with officers and established an appropriate location. The proposed location was explained and it was commented that the lack of signage posed a danger and so should be agreed upon at this meeting. Comments from the public and members of the CATG were invited and the Area Board considered the proposed location of the signage.</p> <p>Resolved:</p> <p>To agree that signage be located just south of The Close and should include a reference to 'Coppershell'</p> <p>Cllr Tonge updated that the CATG was awaiting a response from the Ministry of Defence in relation to the use of Skynet Drive and there would be an update on the Corsham Estate permissive path at the next meeting. Additionally, one way/no cycling signage was to be removed from High Street Corsham and redundant signage was to be removed from the A4 in Pickwick.</p> <p>Feedback from the public was invited on the request for 30mph speed limit on the C155 in Gastard which the CATG had recommended not to support. Rae Marshman challenged the CATG recommendation and process, suggesting letters of objection to the request were not valid and the recommendation not to support the request was flawed because the reasoning was that the nature of the road prevented excessive speed and a 30mph speed limit would be difficult to enforce. Anecdotal evidence of speeding was provided and it was suggested the current speed limit was dangerous.</p> <p>Cllr Tonge emphasised that the CATG was not a decision-making body and the decision would, in this case, be made by the Cabinet member following a recommendation from the Area Board. The public was assured that local views would be incorporated in the report to the Cabinet member.</p> <p>Corsham Town Councillor, Ivis Thompson, and Colerne Parish Councillor John Bull, both of whom attended the CATG when this topic was discussed, commented that speeding was rarely an issue in this location as the nature of the road deterred drivers from speeding and that a 30mph speed limit would be difficult to enforce. Members considered the recommendation from the CATG.</p>

	<p>Resolved:</p> <p>That the Area Board recommends that the proposal to change the speed limit on the C155 is not supported and that this recommendation be sent to the Cabinet member to be considered with other responses from consultees.</p> <p>The Area Board was asked to consider the proposed list of highways maintenance schemes 2014/15 and attention was drawn to investments that had already been made. It was identified that Mons Lane Junction would undergo improvements in March 2015. Skid resistance treatment to road surfaced was explained and it was confirmed that officers had prioritised routes in the worst conditions. The public were encouraged to contact town and parish councils and highways officers if they felt additional roads required attention.</p> <p>Resolved:</p> <p>To note progress made on implementing road resurfacing and safety schemes in 2014/15 and agree the proposed list of highway maintenance schemes for 2015/16 in the Corsham area.</p> <p>To note the minutes and actions from the last CATG meeting held on 12 February 2015.</p>
12	<p><u>Future Meeting Dates</u></p> <p>The next meeting of Corsham Area Board would be held on 21 May 2015 at Springfield Community Campus, Corsham.</p>

Crime and Community Safety Briefing Paper Corsham Community Area Board March 2015



1. Neighbourhood Policing Team (NPT).

Sgt: PS Nick Cooke

Town Centre Team

Beat Manager – PC Hazel Anderson
PCSO – Shaun Redmond

Rural Team

Beat Manager – PC Mandie Ball
PCSO – Alan Byrne

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on the Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Performance and Other Local Issues:

Drugs –

A Section 23 Drugs Warrant was executed at a local address, an adult male was arrested and issued a Caution for possession.

During the hours of darkness three males were stopped and searched in the grounds of Colerne primary School. 1 male was arrested for possession of cannabis.

Two males were searched whilst parked in a remote spot on Naish Hill, Lacock – both were found to have Cannabis on them and both received a Cannabis street warning.

Burglary –

Two unknown offenders attempted to gain access to the Post Office in Box by prizing open the front door with a flat bladed instrument. Although it is a victorian door the locks on the inside are immense and access was not gained.

There have been two house burglaries where on both occasions jewellery was taken. One of the houses was in Neston and the other in Lacock.

An unknown offender entered an insecure and occupied property on Hartham Lane and stole a handbag containing money and jewellery.

An adult male was arrested for a burglary at Pickwick Motors, whereby entry was gained, keys to vehicles on the forecourt were then stolen, he was also arrested for two other offences.

Non-Dwelling burglaries –

Entry was gained to an electrical suppliers building on Methuen Park, nothing was stolen.

Entry was gained to an outbuilding in Pockeridge and a quantity of tools to the value of approximately £5,000 was stolen.

Entry was gained to a business premises on Westwells and tools to the value of £2,000 were taken.

There were two attempt burglaries to garages, one on Alexander Terrace and one on Bewley Lane in Lacock, nothing was stolen from either garage.

A red quad bike used on a Farm, was stolen from off the driveway at an address in Norbin in Box. The keys had been left in the ignition.

Indecent Exposure –

An adult male has been arrested for indecent exposure and received a caution.

Criminal Damage –

An unattended van parked on Lypiatt Road had the window smashed, a chainsaw and quantity of diesel was then stolen.

A number of window wipers and aerials were removed from cars parked in Neeld Court and Pickwick Road. Most of the items were recovered and Police have managed to return to the owners.

An unattended car parked in Colerne village had the door kicked causing a dent and a wing mirror kicked off.

Theft –

A 50" TV was stolen from the Co-op in the Martingate Centre. The mobile CCTV camera which is located on the junction of Newlands Road and Pickwick Road, assisted with identifying the registration of the car and the suspect (who is not local), is currently in Prison and will be interviewed regarding this.

A few months ago an unknown male was entering St Paticks Church and stealing money from the collection boxes, food from the foodbank and a quantity of candles. Corsham NPT viewed the pattern of his visits on CCTV and sat in a hidden room waiting for him to return, which he did. As the Church declined to prosecute, his details were taken to be circulated and he was given strong words of advice not to return. In the Officer's presence he was also spoken to at length by the priest regarding his behaviour, his life circumstances and how he can go forward from here.

Two female youths have been issued Community Resolutions with regard to a theft from the Factory Shop (this is the new name for Local Resolutions), whereby suspects are identified and their details recorded but they do not have a criminal record.

A local female youth has been issued with a Community Resolution for a theft from the Co-op on Macie Drive. She has paid for the stolen goods and wrote a letter of apology.

Offenders were disturbed in Ashley, Box whilst rifling through an insecure vehicle which was parked on the driveway of a home. The home owner happened to come out of the front door to go out again, the offenders ran off empty handed. Please ensure you lock your vehicles at all times – even if you are just popping in the house for a few minutes.

A large pressure washer was stolen from a driveway in the Bradford Road area. The home owners were woken by a noise outside and saw 3 males on his driveway trying to load the pressure washer into the boot of their vehicle. The Offenders made their escape but were then stopped and arrested by the Police half a mile down the road.

A catalytic converter was stolen from an unattended vehicle parked in the layby on Chequers Hill.

The opening of TK MAXX took place on the 19th February one adult male has been arrested for theft and going equipped. Also an unknown person has stolen a purse from a customers bag and then attempted to withdraw money from a cashpoint without success.

Traffic Incidents –

A local male was arrested for Drink Driving and possession of a controlled Drug after he crashed his car near to the Rudloe Arms Hotel.

A non-injury RTC occurred at the Lackham Roundabout whereby the driver lost control and collided with roadside furniture.

An RTC occurred at Fiveways between a car and a van. One of the drivers was injured and the other is being prosecuted for careless driving.

Appeal –

On Friday 6th March at approximately 14.00 hours, 3 sheep were attacked by an Alsatian dog at a small holding in Corsham, one of which had to be destroyed and two received medical attention. We believe two adult females had lost their Alsatian dog in the Corsham Court area and we are trying to establish their identity in order to discuss this matter with them.

Anti-Social Behaviour –

Previously we advised that Sovereign Housing would be fencing off the arch-way opposite the Co-op on Macie Drive due to reports of ASB, this has now been done and we have not received any further complaints.

A local youth has been banned from Dominos Pizzas for making homophobic comments to staff and acting in an anti-social manner. He has been referred to the ASBRAC (Anti-social Behaviour Risk Assessment Conference) panel, which is a multi agency meeting.

Information –

We held another Bluez n' Zuz Disco at Corsham School with a Valentine theme 11-16 year olds, those who attended thoroughly enjoyed themselves and we are planning another for Easter.

Corsham Town NPT attended Corsham Regis School for their Careers Fair and talked to individual classes about the Police Force.

Corsham Town and Corsham Rural NPT attended Corsham Primary, St Patricks School, Corsham Regis, Neston, Box and Broadwood Primary Schools on 10th February for Internet Safety Day, where they delivered valuable information to mainly Year 6 students.

Corsham NPT assisted 9 Supply Regiment RLC with their march through Chippenham Town on Monday 9th March. This was to celebrate Commonwealth Day and so they could exercise their right to the Freedom of the Town.

PCSO Barry Mussard has left the Force and started a new job. Also, PS Nick Cooke retired from the Force on the 17th March, PS Ben Huggins stationed at Calne Police Station will look after both Neighbourhood Policing Teams.

Community Speed Watch (CSW) –

Residents of Neston have recently had training at Devizes HQ for a new Community Speed Watch scheme in Elley Green. This gives residents the power to help reduce traffic speeds and improve quality and safety in their community. PC Ball will be meeting with the Elley Green Team leader next week to coordinate and support the first live session. For more information on CSW in the Corsham area please e-mail nptcorsham@wiltshire.pnn.police.uk.

Community Engagement –

In addition to the Wiltshire Police website, Corsham NPT also regularly update a Facebook Page at facebook.com/CorshamPolice. This has been effective in putting out local crime warnings (in addition to usual methods such as Neighbourhood Watch), appeals for witnesses or information and for putting out good-news stories. We also use the site to tell the community about upcoming consultations. So far over 706 people have joined the page to receive updates posted by the NPT – if you are on Facebook please join us.

EF Corsham NPT	Crime				Detections*	
	12 Months to February 2014	12 Months to February 2015	Volume Change	% Change	12 Months to February 2014	12 Months to February 2015
Victim Based Crime	494	560	+66	● +13.4%	16%	18%
Domestic Burglary	19	27	+8	● +42.1%	0%	7%
Non Domestic Burglary	65	47	-18	● -27.7%	3%	4%
Vehicle Crime	56	42	-14	● -25.0%	0%	2%
Criminal Damage & Arson	131	135	+4	● +3.1%	12%	23%
Violence Against The Person	94	138	+44	● +46.8%	32%	28%
ASB Incidents	378	491	+113	● +29.9%		

* Detections include both Sanction Detections and Local Resolutions

Dave Hobman
Sector Inspector

Agenda Item 7

Chairman's Announcements

Subject:	School Place Planning and Commissioning
Officer Contact Details:	Clare Medland, Head of School Place Commissioning, Clare.medland@wiltshire.gov.uk , Ext 13966
Further details available:	Further details will be available in June 2015

Summary of announcement:

A new School Place Planning Strategy and associated Implementation Plan are being developed following the recent approval of the Core Strategy. The Strategy will detail the current demographic trends in relation to the school population and where we will be proposing to expand, extend or provide new school places.

The draft Strategy will be made available on the Council's website in June and an Executive Summary briefing will be provided.

It is anticipated that there will be up to 3 Workshops organised across the County during June/July to explain the Strategy in more detail and for anyone who wishes to find out further information.

Chairman's Announcements

Subject:	Changes to Street Lighting
Officer Contact Details:	Peter Binley, Head of Highways Asset Management and Commissioning, Tel: 01225 713412 Email: peter.binley@wiltshire.gov.uk

Summary of announcement:

The Council needs to save money and reduce its carbon footprint by reducing energy usage. Rising energy costs, carbon tax and budget restraints make it necessary to change the way we light our streets.

We will be converting some of the street lights in our towns and surrounding areas, so that some of them are not on between about midnight and 5.30am where it is safe to do so.

Lights at junctions, pedestrian crossings and where required for safety will remain on all night. Lighting where there are CCTV systems, in the town centre, and in areas where crime is a problem will remain on and at normal lighting levels.

The scheme was the subject of a consultation in 2012 when the views of the public and organisations were invited before the Council's Cabinet considered the matter.

The scheme has been operating successfully in Trowbridge for over six months and will be rolled out in the other towns this summer. A review of the scheme will be undertaken after six months to determine whether further changes are necessary, and the views of the Town and Parish Councils will be sought.

Date of Implementation	Area
1 st July	Melksham, Westbury, Salisbury, Laverstock, Wilton
5 th August	Warminster, Corsham, Chippenham, Bradford on Avon
2 nd September	Calne, Malmesbury, Royal Wotton Bassett, Devizes, Marlborough, Amesbury

After the introduction of the scheme if there are locations where there are any serious safety issues, these will be considered and changes made as necessary.



Big Pledge 2015



Big pledge – make a difference campaign

The Big Pledge returns in 2015 with the theme 'make a difference' and 12 pledges that people can make as an individual, a group, a business or a community. Wiltshire's Big Pledge is a county-wide campaign endorsed by Wiltshire Council's Legacy Board.

It is part of the ongoing work to encourage Wiltshire residents to lead healthier and more active lives. The campaign aims to make a difference to an individual's health and wellbeing; and make a difference in the local community. Wiltshire's Big Pledge challenges people to get healthy, volunteer, or make a positive change in 2015.

The twelve pledges are:

Make a difference to my health and wellbeing:

- Take the sugar swap challenge and reduce my sugar intake for 21 days
- Be sun aware and protect my skin during May to September
- Eat a rainbow by increasing my fruit and vegetable intake to at least five a day for 30 days or more
- Get active by increasing my physical activity for 30 days or more or by taking part in the Big Pledge Activity Challenge
- Stop smoking for 30 days
- Be alcohol aware by having at least two or three alcohol free days a week
- Improve my wellbeing by taking time out to do something I enjoy at least three times a week

Make a difference in my community:

- Volunteer at least once a month from May to September
- Do charity fundraising for a local cause
- Do acts of kindness by helping someone in my neighbourhood during May to September
- Get my community active by encouraging people I know to do more physical activity
- Be dementia friendly and become a dementia friend

What you need to know

- Wiltshire's Big Pledge runs from 11 May to 30 September 2015.
- The Big Pledge Activity Challenge (previously known as the Wiltshire Challenge) will run from 1 June to 19 July 2015. Registration will open on 11 May 2015.
- The Big Pledge website will have tips and links to useful information to support those making a pledge www.wiltshire.gov.uk/Bigpledge
- People can register their pledges on the website and can do as many pledges as they like.
- Radio advertising will run on Heart, Smooth, Spire, The Breeze etc. to support the campaign.
- A Big Pledge toolkit with flyers, posters and badges will be distributed before the campaign starts

What can you do?

- You can make a difference in your community by helping to promote the Big Pledge in your community and place of work.
- Become a campaign champion within your community to promote the Big Pledge and encourage people to register their pledges online
- Agree to do one of the pledges as an Community Area Board
- Wear your 'Ask me about Wiltshire's Big Pledge' badge
- Encourage people to post pictures and tell us about their pledge on Facebook at: facebook.com/WiltshireBigPledge and on Twitter using [#BigPledge](https://twitter.com/BigPledge)

Make a pledge yourself as an individual or as a group



Further information

For further information contact:

Mary Devers, Big Pledge Project Officer mary.devers@wiltshire.gov.uk

Steve Maddern, Adult Health Improvement Service Lead, steve.maddern@wiltshire.gov.uk

John Goodall, Public Health Consultant (designate) john.goodall@wiltshire.gov.uk



Chairman's Announcements

Subject:	Corsham Masterplan
Officer Contact Details:	Tim Martienssen, Head of Service (Economy and Regeneration) 01249 706548/ tim.martienssen@wiltshire.gov.uk

Summary of announcement:

Work has begun on the production of a masterplan for Corsham; consultants Arup and DTZ have been appointed to undertake the specialist work involved.

The development of Corsham is identified in the Strategic Economic Plan (SEP) for Wiltshire and Swindon. There are a number of key opportunities and potential developments which need to be planned to enable the town to manage growth sustainably, these include: development of a high-tech digital economy cluster, the proposed development of a campus for Bath Spa University, release of surplus MoD land and an aspiration to re-open Corsham Station.

The masterplan will feed into and inform the Neighbourhood Plan and is being developed in close partnership with the town. The project steering group is chaired by Cllr Dick Tonge. It will involve a level of local consultation and that is also being co-ordinated with local partners to avoid 'consultation fatigue'

It is requested that the team developing the masterplan presents its work and findings to the Area Board in July. The project is due to be complete by the beginning of September and therefore this would be an opportune moment for the Area Board to comment on the proposals.

Chairman's Announcements

Subject:	Consultation on the Joint Health and Wellbeing Strategy
Officer	David Bowater, Corporate Support Manager
Contact	T. 01225 713978
Details:	E:David.bowater@wiltshire.gov.uk

Summary of announcement:

A new [consultation draft of the Joint Health and Wellbeing Strategy for Wiltshire](#) (2015-18) has been developed based on our understanding of Wiltshire's communities, as set out in the [Joint Strategic Assessment](#) for Wiltshire.

The consultation draft of the strategy sets out the main areas that working together will be a priority for health and social care organisations in Wiltshire. It does not list everything that all organisations and individuals will be undertaking to improve our health and wellbeing. Instead, it focuses on setting out our vision for integrated working in the future.

We want to support and sustain healthy, independent living. This is articulated in two key aims within the strategy:

- Healthy lives – encouraging communities, families and individuals to take on more responsibility for their own health
- Empowered lives – personalising care and delivering care in the most appropriate setting – at or as close to home as possible

We would like to hear your views on the content of the strategy. Please respond with comments to David Bowater by email david.bowater@wiltshire.gov.uk and by taking part in our [joint health and wellbeing strategy survey](#)

The consultation closes on 1 July 2015.

NOT PROTECTIVELY MARKED



Briefing report for Chippenham; Corsham, Calne & Melksham Community Area Boards May 2015

Countdown to Dorset and Wiltshire Fire & Rescue Service combination began on 1st April

Wiltshire & Swindon and Dorset Fire Authorities started the one year countdown to their combination after successfully securing the support of the public, constituent authorities and the Secretary of State. The new Dorset and Wiltshire Fire & Rescue Authority officially came into being in shadow status on 1 April 2015 and will replace the two existing Authorities on 1 April 2016.

This combination is the first of its kind in the fire sector and will help to secure the future direction and development of both Wiltshire and Dorset Fire & Rescue Services as well as the continued safety of the public in the two counties.

The combination will make substantial savings of between £4-6 million per year, which will help us to protect frontline services as much as possible and continue to develop the services we provide to the community in the most efficient way. The combination will allow the two authorities to come together to build a safe, strong and resilient combined Fire & Rescue Service fit for the future.

Warning over mirror danger

Wiltshire Fire & Rescue Service is again warning against the dangers of sunlight reflecting off mirrors and glass ornaments.

There have been a number of incidents where fires have broken out in homes as a result of the sun's rays being reflected onto fabric or other flammable material.

A wooden cabinet within a property in Trowbridge was badly scorched when sunlight refracted through a glass paperweight. A crew from Salisbury was called to commercial premises in Catherine Street, where carpet within a window display had been set alight by sunlight refracting through a round glass ornament.

A mirror or any other glass object - such as an ornament - that is curved, allows the glass to act as a lens. When the sunlight hits it, it becomes concentrated and, if the rays are bounced onto something flammable - such as curtains or soft furnishings - then a fire can start.

Wiltshire Fire & Rescue Service has a wealth of home fire safety advice on its website www.wiltsfire.gov.uk/safetyinthehome

NOT PROTECTIVELY MARKED

NOT PROTECTIVELY MARKED

In addition, the Service offers free home fire safety checks where householders are given bespoke advice on how best to keep themselves safe from the risk of fire. To see if you qualify for a visit, call 0800 389 7849 or visit www.wiltsfire.gov.uk

Businesses or organisations providing services to older people are being invited to sign up for a number of free events.

Wiltshire Fire & Rescue Service is working with partners to deliver a series of Senior Wellbeing Days, where anyone over the age of 50 can source information and practical advice on how to keep safe at home. Each event will be in the form of a 'market place', with stalls and displays set out so that visitors can easily see what is available.

The planned dates are as follows:

- Tuesday 22 September at Swindon
- Wednesday 23 September at Calne
- Thursday 24 September at Devizes
- Tuesday 29 September at Salisbury
- Wednesday 30 September at Westbury
- Thursday 1 October at Ludgershall
- Tuesday 6 October at Mere

All of the events are scheduled to run from 10am to 2pm, apart from Devizes, which will be from 9.30am until 12.30pm.

Anyone interested in taking a stall is asked to contact: Mike Franklin at Wiltshire Fire & Rescue Service no later than 30 May by emailing michael.franklin@wiltsfire.gov.uk

New firefighters needed

On-call firefighters are still needed for Marlborough; Malmesbury, Pewsey, Royal Wotton Bassett and Tisbury fire stations.

If you live or work in any of these towns and are interested in becoming an on-call firefighter, then Wiltshire Fire & Rescue Service wants to hear from you!

The crews in these towns need more people to provide fire cover. On-call firefighters make themselves available to respond to a pager when a 999 call is made, and cover is needed at all times.

Contracted hours can vary, but on-call personnel usually make themselves available for between 48 and 120 hours per week. Between them, each fire station team will provide cover for weekdays, evenings, nights and weekends.

If you are interested in being an On Call firefighter, visit www.wiltsfire.gov.uk/workingforus

Michael FRANKLIN Partnerships & Community Engagement Manager

NOT PROTECTIVELY MARKED



Update for Area Boards - March 2015

Support for unpaid carers

On behalf of Wiltshire Council, Healthwatch Wiltshire (HWW) has agreed to independently facilitate an engagement project looking at support for unpaid carers. The aim is to understand whether the services on offer are meeting the needs of carers, and specifically what services would make the most positive impact to carers who require immediate support.

HWW will work with specialist voluntary sector organisations where appropriate, to engage with their members and service users. HWW will then collect together all the feedback it receives and produce a report that will help with the decision making process. The project is likely to finish in June. If you would like us to come to your community area about this then please get in touch.

New health & social care information website “Your Care Your Support Wiltshire”

HWW, in partnership with Wiltshire Council, Wiltshire Clinical Commissioning Group, and the local voluntary sector, is developing a new health and social care information website for the public and professionals in Wiltshire. The information will include a directory of:

- * Health, care and community-based services
- * Voluntary sector groups
- * Self-help groups
- * Social clubs

If there is any information that you feel should be included on the website, then please let us know, or if you belong to an organisation, community group or service that would like to be listed, do get in touch with us.

Consultation on specialist dementia hospital care in Wiltshire

HWW independently facilitated the consultation on the permanent location of specialist dementia hospital care in Wiltshire. We reached a lot of people through the process. People said that the quality of care should be the first priority rather than location. In particular, people living with dementia felt strongly about this. There was broad agreement about the benefits of having a specialist service in one location if this would help ensure high quality. The report is now available for everyone to read <http://www.healthwatchwiltshire.co.uk/consultation-specialist-dementia-care>.

Wiltshire Clinical Commissioning Group has now made its decision about where the hospital care will be permanently located. It will be at Amblescroft South, Fountain Way, in Salisbury. You can find the full report here:

<http://www.wiltshireccg.nhs.uk/wp-content/uploads/2015/03/Paper-12-Outcome-of-public-consultation-of-dementia-specialist-inpatient-beds.pdf>

Volunteering with Healthwatch Wiltshire

We are always looking for new volunteers to help fulfil our role as the local people’s champion on health and social care. There is a lot of scope for volunteers to get involved in focus groups, surveys, or to help us talk to service users.

If you are interested in volunteering with HWW or would like more information please contact us or visit our website <http://www.healthwatchwiltshire.co.uk/content/join-us>

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

www.healthwatchwiltshire.co.uk



Update for Area Boards

Focusing on Dementia

One of Healthwatch Wiltshire's (HWW) top priorities is dementia. This is because of what local people told us when we attended the 'what matters to you' events which were hosted by Community Area Partnerships and Area Boards in 2014. We held workshops across the county, where local people were invited to share their experiences of local dementia services. Over 120 people participated in the workshops. People also had the chance to take part in a one-to-one interview with a member of HWW staff or a trained volunteer.

HWW is holding further workshops for people interested in dementia services so that experiences and feedback can be shared with the people who provide those services. One of the main themes of our next workshops will be information provision. For more information or if you would like to get involved in one of the workshops please contact us or visit <http://www.healthwatchwiltshire.co.uk/wiltshire-dementia-strategy>

Quality of Local Health and Care Services

HWW has an important role in monitoring the quality of local health and care services. In order to do this effectively, we rely on local people telling us their experiences of accessing and using these services. We add this information to similar evidence that we gather from more formal sources such as The Care Quality Commission and local NHS Trusts and professionals. In this way, we can build up a really good picture of what is happening in Wiltshire. If we see that there is a trend developing - that is, many people are raising concerns about the same provider or service, we can use this information to challenge Commissioners or service providers. For example, in 2014 we noticed that there were a number of issues arising regarding dentistry - access to dentists and charging practices. We were able to use the information that local people had given us to escalate the issue to Healthwatch England and the consumer champion WHICH? who were carrying out a national campaign.

We would very much like local people to talk to us about their experiences of health and social care as it is only by speaking out that we can act to make a change.

Your Care Your Support Wiltshire

HWW, in partnership with Wiltshire Council, has developed a new health and social care information website for the public and professionals. The website was launched in April and is still in its early stage of development. We will be working with local people, voluntary and community sector organisations, Wiltshire Council and Wiltshire NHS Clinical Commissioning Group to make sure the new website has all the health and social care information you need in one place. For more information please visit www.yourcareyoursupportwiltshire.org.uk/home or if you have any feedback please complete the online form <http://www.yourcareyoursupportwiltshire.org.uk/Communication/SiteFeedback.aspx>.

If there is any health, well-being or social care information or service that you feel should be included in the website, please let us know. If you would like us to come and talk to a local group about the website then please let us know.

Volunteering with Healthwatch Wiltshire

Would you like to help improve local health and social care services? Can you help reach out to local communities and find out about their experiences as patients, carers and services users? Do you have personal experience, skills and enthusiasm to offer?

If so, why not help HWW reach out to local people, to explain and promote our work, listen to people's views and experience of health and social care and help in the improvement and redesign of future services. If you are interested in volunteering with HWW or would like more information please contact us or visit our website <http://www.healthwatchwiltshire.co.uk/content/join-us>

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

www.healthwatchwiltshire.co.uk

Update for Corsham Area Board

Update from	Corsham Town Council
Date of Area Board Meeting	21 May 2015

- Corsham will be celebrating our Armed Forces with a military parade and Summer Street Fair on Saturday 20 June, from 12-4pm, in the High Street. As well as the parade, there will be stalls, entertainment, music and more.
- The Town Council's Annual Town Meeting took place on 16 April, with an excellent turnout of local residents, who heard brief presentations on a number of topics linked to the Strategic Plan and enjoyed the 2015 Community Awards.
- The Town Council has commissioned new Masterplanning to undertake a Public Realm Study of the town centre. This will look at a number of aspects, including how people use the town centre; how they move around it and arrive in it; what's good about the town; what's not so good... There will be a lot of public consultation over the next few weeks, with a very long-term plan being put together as a result.
- BBC One's Poldark has been commissioned for a second series and we anticipate – and very much hope – that the cast and crew will be returning to 'Truro' in the autumn.
- Following the feedback from residents who completed Neighbourhood Plan questionnaire, work is now underway on putting together the first draft of the document.

Corsham Community Area Network Co-ordinator - Partner Update.

Health Information Event and Slipper Exchange at Colerne Village Hall.

As requested following the November 2014 event at the Corsham Campus a similarly structured afternoon was arranged for Colerne on the 28th April. The event was well publicised in the village by the Parish Council and the Village Hall, was advertised in the Parish Magazine and promoted and supported by the local LINK service. Billed as an opportunity to have a tea and a biscuit and a chat – as well as change your old slippers – there was a steady stream of visitors and more than 20 pairs of slippers were exchanged by our suppliers - Brantano - who were excellent once again with their support and interest. Thanks to Anne Nicholas and Mary Harvey and also to our Health Trainer, Alzheimers Society and the Wiltshire Council Health team who were in attendance. Next stop Lacock?

Health Co-ordinators Community Connect Event.

A successful networking event was held on 29th April organised by the Family Health Centre in Corsham and the District Nurse team to bring together community and voluntary groups together with Health related organisations to get to know one another and to begin to scope just what is available in the Corsham area and just what the local related issues are. A good attendance and a good initiative to introduce Locality Plans and to encourage wider interest in Health subjects. A follow on session is to be held in June.

Corsham Hustings.

A Hustings event was staged at the Campus on 24th April ahead of the General Election with all of the local candidates invited and all parties represented. Hosted by Councillor Ruth Hopkinson from Corsham Town Council the event was very well attended – 115 counted – and very well behaved giving everyone the opportunity to see their candidates. Thanks to the Campus staff for their help.

Community Area Network Event.

There is still an interest to see how we can develop the community area network and the connections across the community area and perhaps even re-establishing the Community Area Partnership arrangements. The Community Area is now beginning to naturally segment itself with the Youth Network, with the Area Transport Group, with talk of an older people's champion and group, with the makings of an Art and Culture virtual group, the coming together of a Health group as well as connections into local clubs and groups and with the initiatives coming from Digital Corsham including KiK Radio and Corsham TV it would be useful to meet up to see how all of this might be used to best advantage. Our friends at Digital Corsham have proposed an event at Hartham Park to discuss how this might best be taken forward. Further details will follow but please contact Kevin Gaskin for further information.

Kevin Gaskin, CCAN Network Coordinator. 07954 159995.

Update for Corsham Area Board

Update from	Sue Stockley, Corsham Chamber of Commerce
Date of Area Board Meeting	21 May 2015

Headlines/Key Issues

-
- The **Corsham Means Business Show** was held on **Wednesday 18 March 2015 at Hartham Park**. We reached full capacity for stand bookings, with over 60 stands taken. Excellent presenters included Ruth Hopkinson, Chair of Corsham Town Council, Tim Martiensen from Wiltshire Council, Jeff Thomas of the Corsham Institute and inspirational leadership speaker Manley Hopkinson together with four seminar speakers.
 - We have started planning a second Show for 2016
 - You can watch the official video of the 2015 Corsham Means Business Show on the Corsham Chamber website page below:

<https://corshamchamber.wordpress.com/corsham-chamber-events/>

-
- A spreadsheet of attendees including all local business attendees and exhibitors was issued to attendees after the event. We are also hoping to produce a **Corsham Business Register**.

-
- The Chamber's **AGM** on Wednesday 25 March at The Methuen Arms, heard a presentation on the Corsham Means Business Show from Ruth Hopkinson, Chair of CTC, and a new Executive Committee was elected.

-
- Our next events are:
 - **10 June 2015** – Breakfast event at The Corsham Institute
 - **8 July 2015** – Breakfast event at the offices of Leafield Logistics
 - **9 September 2015** – Breakfast event at Guyers House Hotel. We are hoping to have Michelle Donelan MP as guest speaker, but are awaiting confirmation of this following the election

Details of these events can be found on the Chamber blog at:

<https://corshamchamber.wordpress.com/corsham-chamber-events/>

Update to Corsham Area Board – Thursday 21 May 2015

Springfield Community Campus

Opening update

External works to the landscaping at Springfield Community Campus are progressing well, with the majority of planting complete. The front car park is now open for use by campus visitors. Work will also be starting this month on the new outside play area, which is being developed by Corsham Town Council – this is planned for opening in July, in time for the school holidays.

Internally, the final phase of the works has commenced. The new main entrance and reception are now open, and the temporary rear entrance is no longer in use. The refurbished dry-side male and female changing rooms and toilets are also now open for customers to use.

The newly extended and refurbished gym is currently undergoing finishing touches, including installation of brand new equipment. This, along with the swimming pool and refurbished pool changing rooms, is scheduled for opening during late-July of this summer.

A full programme of exciting events and activities for the summer will be released soon so please keep your eyes peeled.

What's coming up at the campus?

The campus has much to offer, including a range of both leisure and community events and activities to suit all ages. We are also delighted to be working in partnership with other local partners, groups and organisations to host some really exciting things.

- Pound summer festival – this summer's Blue Skies festival takes place from 11-14 June, and we are excited to be hosting the festival's 2 headline acts – musician Cara Dillon on Saturday 13 June from 7.30pm and comedian Mark Watson on Thursday 11 June from 8pm. We will also be hosting a performance of AMJ Collective and Corsham Children's Choir on Friday 12 June from 6pm. You can get your tickets, and a full programme of all events, from Pound Arts - <http://www.blueskyfestival.org.uk/>
- Also making use of our great performance space is Corsham Regis Primary School, who will be holding their summer production at the campus on Thursday 16 July
- We are delighted to be hosting The Corsham School sixth form's A Level artwork display at the campus from 7-8 July.
- This May half-term we have teamed up with Greensquare housing association to offer holiday camp activities to children aged between 5 and 14 years old. There are lots of activities on offer including games, sports, climbing wall tasters and creative sessions such as art and baking. Please contact the campus reception to enquire or book a place.
- We are currently working with local partners such as Age UK, local GPs, Cand the Alzheimers Society to explore how the campus could become a central point in the community for supporting the elderly and vulnerable. We are working on an Artlift referral project, which

provides free art therapy for people living with dementia, as well as a Fitness & Friendship group for older people.

- Our exhibition space is proving very popular with the local community and is now fully booked for the remainder of 2015. We currently have a great display by Corsham's U3A, and upcoming we have The Corsham School staging a WW1 display, as well as displays by Corsham Arts Society and Wessex Scribes to name just a few. If you or your group is interested in using this free space to showcase your talent, please get in touch now to book your slot for 2016.

Other community news

Further to the success of our slipper exchange and health fair held at the campus last November, we recently extended this service to Colerne. On 28 April we hosted a free slipper exchange and mini health fair in Colerne Village Hall and were really delighted to have exchanged 20 pairs of slippers for local residents. Poorly fitting or worn slippers can potentially be a cause of trips and falls in the home amongst elderly people, so this initiative encourages older people to exchange their slippers for a new pair of slippers that are properly fitted. We would like to thank Colerne Village Hall for having us, and Brantano for supplying and fitting the slippers. The next event will be held in Lacock, shortly followed by Box, so please keep an eye out for further details.

Community Area Grants

The Area Board has a Community Area Grants scheme to help local groups with their capital projects. If you think your group could benefit from financial help under this grant scheme, please follow the link below for further information, or don't hesitate to get in touch if you would like to discuss an application:

<http://www.wiltshire.gov.uk/council/areaboards/areaboardscommunitygrantsscheme.htm>

Corsham Area Board meeting, May 2015

Role of Wiltshire Good Neighbour Service – Corsham Community Area

A free and confidential service to help older people living in rural communities access the services needed to live safe, comfortable, fulfilling and independent lives. It can be difficult to navigate through the maze of services on offer, so the service offers signposting information to link people to services and organisations that can help.

The service aims to enable older people:

- Make informed decisions about their wellbeing and remain independent
- Keep safe and healthy
- Increase social interaction and inclusion
- Reduce confusion and inform best service choice

Help with finding information to access services such as:

- Support for staying warm
- Befriending services and social activities
- Where to get advice on benefits
- Transport
- Healthcare needs, such as home adaptations to make life easier
- Fire safety checks and home security
- Getting jobs done around the home and garden by trusted trades people

People access the service by self-referral, referrals by other agencies and through visits to social groups. The service is offered on a part time basis in Corsham community area.

As well as one to one client work and visits to local groups, recent activity has included attendance at the Colerne Slipper Exchange and establishing a weekly coffee morning in Colerne, funded by LINK and with transport provided

Rachel Sellens
Wiltshire Good Neighbours – Corsham Area

Corsham Area Board
21 May 2015

Appointments to Outside Bodies and Constitution of and Appointments to Working Groups 2014/15

1. Purpose of the Report

- 1.1. To appoint representatives to Outside Bodies, and to reconstitute and appoint to Working Groups for the year 2015/16.

2. Background

- 2.1. The Area Board is invited to appoint Councillor representatives to the Outside Bodies listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, unless the Board determines otherwise.
- 2.2. Similarly, the Area Board is invited to reconstitute the Working Groups set out in **Appendix B**, with the Terms of Reference set out at **Appendix C**, and to make appointments to these groups. These appointments are for 2015/16.

3. Main Considerations

- 3.1. In 2010 all Area Boards appointed Community Area Transport Groups (CATGs), which operated as informal working groups making recommendations to the Area Board for approval. Terms of Reference are set out in Appendix C. It should be noted that the establishment of the CATGs, along with the delegation of the relevant budget of Area Boards, was a delegation of authority from the Cabinet Member for Highways, and so the Terms of Reference for these cannot be amended.
- 3.2. In 2014 all Area Boards appointed Local Youth Network (LYN) Management Groups to coordinate wider LYNs, sub-groups of the Area Boards, to facilitate positive activities for young people in the community area. Terms of Reference are set out in Appendix C and may be reviewed by the Leader on an annual basis.
- 3.3. Some Area Boards also established Shadow Community Operations Boards to discuss and facilitate the development of Campus proposals. Similarly these groups were established as part of the Council's corporate programme for Campuses and so the Terms of Reference cannot be amended.
- 3.4. Some Area Boards have established other working groups to consider and address local issues. Where these have Terms of Reference, this is for the Area Board to determine and amend where required.

4. Financial and Resource Implications

4.1. None.

5. Legal Implications

5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required.

5.2. Protocol 3 of the Council's Constitution sets out Guidance to Members on Outside Bodies.

6. Environmental Impact of the Proposals

6.1 None.

7. Equality and Diversity Implications

7.1 None.

8. Delegation

8.1 Under Wiltshire Council's constitution (Part 4, paragraph 5), appointments to Outside Bodies will be made by the Leader of the Council, Cabinet, Area Boards or a meeting of group leaders, as appropriate. By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.

8.2 The appointment of Councillors and other representatives to working groups operating under the Area Board is a matter for the Area Board to determine.

9. Recommendation

9.1 The Area Board is requested to:

- a. Appoint Councillor representatives to Outside Bodies as set out at Appendix A;
- b. Agree to reconstitute and appoint to the Working Groups as set out in Appendix B; and
- c. Note the Terms of Reference for the Working Groups, as set out in Appendix C.

Report Author:

Libby Beale (Senior Democratic Services Officer) 01225 718214/
Elizabeth.beale@wiltshire.gov.uk

Appendices:

Appendix A – list of appointments to Outside Bodies

Appendix B – list of appointments to Working Groups

Appendix C – Terms of Reference for Working Groups

Unpublished background documents relied upon in the preparation of this report

None.

WILTSHIRE COUNCIL OUTSIDE BODIES

Outside Body Title (A to Z)	Appointed By	Why Rep Needed	Organisation aims	Meeting schedule	Voting rights	Reps needed	Representative (s)
Corsham Pound Arts Centre Trust	Area Board - Corsham	It enables the trusts board to gain a greater understanding of the councils priorities and how the organisation can work to meet some of those priorities.	The Pound Arts Trust is a charity which focuses on the promotion of education by means of artistic productions and activities for the benefit of the public by means of concerts, recitals, exhibitions, festivals (especially Corsham Festival), dramatic production, rural touring, film and other artistic media.	Bi-monthly on Monday evening at The Pound Arts Centre, Corsham	No	2	Clr Philip Whalley
Corsham Local Youth Network (LYN)	Area Board - Corsham	So young people can present ideas to councillors and council	Youth issues and democracy	4 meetings per year	Yes	Up to 2	Clr Philip Whalley, Clr Sheila Parker

Appointments to Working Groups **Corsham Area Board**

Community Area Transport Group:

- Cllr Alan Macrae
- Cllr Sheila Parker
- Cllr Dick Tonge
- Cllr Philip Whalley)
- Representatives from Corsham Town Council
- Representatives from Box Parish Council
- Representative from Colerne Parish Council
- Representative from Lacock Parish Council

Local Youth Network Management Group

- Bob Hancock - Box Green Room Youth Centre
- Geoff Fortune - Lacock Youth Group
- Naomi Silverton - Pound Arts
- Josh Towers - Young Person
- Sean Marsh - Urban Saints Adult Helper
- Miranda Morgan - Corsham Town Council
- Marcus Chapman- The Corsham School
- Joy Wingrave - Young Person
- Chloe Lintern - Young Person
- Shelia Parker - Area Board
- Alan Macrae - Area Board

COMMUNITY AREA TRANSPORT GROUP (CATG)

TERMS OF REFERENCE

Membership of the CATG

The CATG will normally be made up of not more than 10 members from the following groups:

- Members of the Area Board
- Town and Parish Council representatives
- Community representatives

Representatives should act as a conduit between their organisations and the CATG by putting forward the views of the body they represent and providing feedback to its members regarding the work of the CATG. The group members will also need to be mindful of the needs of the community area as a whole when making their recommendations, as not all councils and groups can be represented on the CATG.

Recommendations to the Area Board will usually be reached by consensus but if necessary these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire Councillor. Membership of the CATG will cease when a member ceases to hold the stated office as when first appointed.

The CATG may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

Appointment of CATG Members

Appointment of members to the CATG will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the CATG (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However it is preferred that the same representative attends if possible to ensure consistency of membership.

Media Relations

Members of the CATG must not issue press statements on behalf of the Area Board.

Any press statements about the work of the CATG should be agreed between the Chairman of the CATG and the Chairman of the Area Board.

Meetings

It is recommended that the CATG meet at least four times a year. Meetings are intended to be limited to the Membership set out above, and is open to other members of the Area Board who wish to attend. It can be open to public if the Area Board wishes to do so. It should be noted that CATG is not a constitutional or decision making body and hence proceedings will not be minuted by Democratic Services.

Officer Support

Meetings will be attended by relevant officers from Wiltshire Council including a senior transport planner, a senior traffic engineer and a local highway maintenance engineer as necessary.

Terms of Reference

The CATG has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full CATG meeting before being brought to the next Area Board for approval.

The CATG's terms of reference are set out below.

Terms of Reference

1. Small scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Highways and Transport. The funding allocation is for capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management. It cannot be used to fund revenue functions such as maintenance schemes or the provision of passenger transport services. Schemes considered by the CATG should have first been raised through the community issues system and endorsed by the relevant town or parish council.

In choosing their local transport schemes Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

(Cabinet Member Decision HT-021-10)

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is in excess of the total discretionary amount available.

(Cabinet Member Decision HT-026-11)

3. Speed Indication Devices

To make recommendations to the Area Board as to the locations for speed indicator devices (SIDs) in line with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-023-11)

4. C & UC roads speed limit review

To make recommendations to the Area Board as to the priority routes for review on C Class and unclassified roads in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-027-11)

5. Waiting restrictions

To make recommendations to the Area Board regarding waiting restrictions in areas where the Town or Parish Councils do not wish to undertake this function.

(Cabinet Member Decision HT-031-11)

6. Other decisions

To make recommendations to the Area Board regarding any other local highways issues when requested.

Positive Activities for Young People Local Youth Network (LYN) Terms of Reference

September 2014

1. Purpose

Definition of a Local Youth Network

A Local Youth Network (LYN) is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate a range of positive activities across the community area. Young people play a central role in all aspects of the LYN.

Local Youth Networks will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for positive activities for young people should be deployed.

The obligations of the Community Area Board are set out in the *'Leaders Guidance for Community Area Boards on Positive Activities for Young People'*.

2. Membership

The LYN may include representatives of:

- Members of the Community Area Board
- Young people (see below)
- Schools
- Town and Parish Councils
- Community and voluntary organisations and groups
- Police
- Health organisations
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of young people

All representatives must be subject to appropriate safeguarding requirements.

The participation and involvement of young people

Young people must play a central role in all aspects of the LYN including the design, development, delivery and review of the local positive activities offer.

LYNs are encouraged to use a variety of methods to ensure young people participate and are involved in decision-making processes. Existing Youth Advisory Groups (YAGs) may provide a useful forum for involving young people, although the decision to retain these groups is for local determination.

LYNs must ensure that consultation with young people is representative and takes into account the views and needs of underrepresented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

Roles of all members of the LYN

All members will be required to:

- Take an active part in the development of the LYN and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the LYN relevant to their organisation/ stakeholders/sector.
- Contribute any information that may have a bearing on positive activities and ensure that this is shared with the LYN.
- Champion the voice and influence of young people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the LYNs activities.
- Respect all members of the LYN and invited representatives.
- Work to improve outcomes for young people and ensure high quality safeguarding practice.

3. Structure and operation

The wider LYN may come together at events, workshops, youth fairs, meetings and consultations, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the LYNs activities. The Chair of the group will be decided locally (and could be a young person). The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of no more than ten members including:

- The chairperson and such other Area Board representatives as wish to attend
- Young people (at least 2)
- A local school representative
- Voluntary/community sector representative
- Any other key stakeholders identified locally

The management group will be supported by:

- The Community Youth Officer
- The Community Area Manager / Community Engagement Officer
- Such other officers as may be appropriate

The appointment of members (excluding officers) to the management group will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the management group (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

If nominal membership of the management group exceeds ten members, attendance at meetings should be sought by those most appropriate to the agenda.

Key responsibilities for the management group include:

- Facilitating and coordinating the process to design, develop, deliver and review positive activities for young people in the local area;
- Maintaining regular and effective communication between all members of the LYN;
- Developing a written overview of the needs, outcomes, priorities and objectives for positive activities in the local area;
- Making recommendations to the Community Area Board on how positive activities funding should be deployed (to include evaluating grant requests and identifying suitable suppliers of positive activities);
- Overseeing the work plan of the Community Youth Officer;
- Monitoring and reporting on the quality and effectiveness of local youth activities;
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

The frequency, location and format of LYN activities should be determined locally, however it is recommended that the management group meets at least six times per year.

4. Media Relations

Members of the LYN may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the LYN should be agreed with between the LYN and Chairperson of the Community Area Board.

5. Review

These terms of reference are subject to change and may be reviewed by the Leader on an annual basis.

Update for Corsham Area Board

Update from	Xina Hart, Community Youth Officer
Date of Area Board Meeting	21 st May 2015

The Local Youth Network (LYN) has been conducting a needs assessment, to find out what young people need in their area. Some of the key points that have come out of the survey included Parkour and alternative sports being a popular activity that young people have asked for and a need for a youth club session at Springfield Campus. The results are being analysed and a document outlining the needs of young people will be released shortly.

The Youth Grant Application form is available online and is open for applications for funding to be assessed at the next LYN management group meeting on Tuesday 16th June. Deadline for applications is Friday 5th June

Takeover project, by The Pound Arts, which was funded by the LYN is happening on 14th June 2015, the young people involved have some very exciting plans so look out for updates.

The monthly LYN newsletter Sparksite and facebook are the most up to date sources of information about young people's activities in the Corsham community area. Search for Corsham Local Youth Network on facebook or visit www.sparksite.co.uk If you have anything you would like to be promoted please contact me.

Xina Hart
Community Youth Officer
Mobile: 07880 506836
Email: xina.hart@wiltshire.gov.uk
8th May 2015

Report to Corsham Area Board
Date of meeting 21/5/2015
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
Corsham Cricket Club	£2000	That the application meets the grant criteria and is approved for the amount of £2000.

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council’s Public Sector Equality Duty.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
Area Board Grant no 85 http://portal.wiltshire.gov.uk/areaboard_grants/yp_pa_grant_detail.php?gid=85	Corsham Cricket Club	Corsham CC Academy Performance Programme	£2000
<p>Project description</p> <p>1. Corsham Cricket Club (CCC) has established a development pathway for young players (between 9 - 16 years old, which starts in schools and graduates to a Junior Section in which both boys and girls can earn selection for the Club Academy, which plays a full programme of fixtures.</p> <p>2. Through good coaching and nurturing this structure identifies talented and gifted players who receive additional and more concentrated coaching. Some 30 players are selected to take part from a player membership of some 120. There were another 50 or 60 youngsters who wished to take part last season, who we could not satisfy because of the lack of qualified support staff.</p> <p>3. CCC was fortunate in 2010 to secure a grant from Sport England of £9.5k, which, with player contributions, has supported the programme to date. That money is now expended. After the expiry of that grant scheme we were fortunate enough to replace £5.0k of that funding by the company Panasonic, we adjusted the academy activities to work within the smaller budget in 2014. This coming cricket season 2015 was the second year of a 3 year sponsorship agreement but due to adverse trading conditions in their home country Japan, Panasonic were forced to reduce this season’s grant contribution to £1k. We were successful with a one off grant application from Corsham Town Council for £2k. This application is for the balance of £2k.</p> <p>The 2014 season was a ‘purple patch’ with 12 young players being selected for County squads</p>			
<p>Recommendation of the Local Youth Network Management Group</p> <p>That the application meets the grant criteria and is approved for the amount of £2000.</p>			

No unpublished documents have been relied upon in the preparation of this report

Report Author Xina Hart, Community Youth Officer
Tel: 07880 506836 Email: xina.hart@wiltshire.gov.uk

Local Youth Network Management Group Meeting

Area	Corsham				
Date	14/04/2015	Times	6pm	Venue	Springfield Campus
Present	Geoff Fortune, Miranda Morgan, Josh Towers, Joy Wingrave, Marcus Chapman, Alan Macrae, Xina Hart				
Apologies	Naomi Silverton, Sheila Parker, Penny Bell, Bob Hancock				
Agenda Items					
1	<p>CYO Update - Questionnaires, Needs Assessment</p> <p>CYO thanked Josh for helping with inputting questionnaires onto the online system. CYO updated LYN members on the questionnaire results, giving a brief over view of some of the key points that have come out of the survey exercise which included Parkour and alternative sports being a popular activity that young people have asked for and the needs for a youth club session at Springfield Campus. The CYO is continuing to analyse to results along with outreach informal interviews with young people to write a Needs Assessment report which will be distributed to LYN management group.</p> <p style="text-align: center;">XH to write up needs assessment and distribute</p> <p>Youth JSA event to back up the needs assessment. The LYN need to decide how it is organised (could we go to young people rather than them coming to us) and what topics should be covered to make it relevant to them.</p> <p>Josh shared that he had been in discussion with skate park users who feel that the perception of the skate park, its users and the young people who gather there gives the local community a negative view of them. They would like to ask for funding to improve the skate park but feel that the LYN wouldn't be interested because of this perception. Organising a Skate event to promote the sport could help to change this perception.</p> <p>Young people have been coming into the campus and sitting in the cafe and socialising. The Campus staff and police have asked young people to leave as they have been noisy, putting feet on chairs and swearing. Police and campus staff are supportive of a youth club evening starting at the campus.</p>				
2	<p>LYN Identity and Promotion - Logo, Facebook, Newsletter</p> <p>The local youth network would benefit from a logo to give the group an identity. A competition to design a logowas suggested as young people need to have ownership of the group.</p> <p>Prizes for winning entry were suggested. What would the prizes be? Itunes vouchers for runners up -£25 second place, £10 third place and certificates Flights - Josh to investigate costs (Alan also has contacts in air cadets)</p>				

	<p style="text-align: right;">JT to find out cost of flights</p> <p>How could the logo competitions be promoted and decided on? 250 young people's contact details as a start point, possibly promote through school. Display the logos in the exhibition space - vote on survey monkey, facebook and paper vote. Where could we use the logo? Facebook, newsletter, LYN Events</p> <p>Alan can get logo scale dimensions - specifications (facebook= 450px X 450px) AM to get logo dimensions LYN member to take leadership of this project and volunteers contact XH</p> <p>Other promotion: Section on Our Community Matters (CYO already promotes here) Monthly Newsletter - what do young people in the area say. CYO asked LYN to share facebook page with young people All to share facebook page Corsham Local Youth Network</p>
3	<p>Grant applications Corsham Cricket Club Academy Marcus Chapman declared a personal Interest that was deemed to be non prejudicial. Scoring sheet completed.</p>
4	<p>Any procurement of providers required None</p>
5	<p>AOB</p> <p>CYO to research Parkour coaches and planning on youth spaces CYO to hold a planning evening at Campus to find out what young people want at the campus eg, Pool table/ climbing and space for them to hang out in campus.</p> <p style="text-align: right;">XH to research Parkour options XH to hold a planning evening at campus</p> <p>Chelsea's choice - Emily to contact Marcus directly, Xina to pass on details to Emily and look into a space for community performance.</p>
Decisions	
1	
Recommendations to Area Board	
1	That the Corsham Cricket Club's application meets the grant criteria and is approved for the amount of £2000.
2	To reconstitute the LYN Management Board and its membership: Bob Hancock - Box Green Room Youth Centre Geoff Fortune - Lacock Youth Group Naomi Silverton - Pound Arts Josh Towers - Young Person Sean Marsh - Urban Saints Adult Helper Miranda Morgan - Corsham Town Council Marcus Chapman- The Corsham School Joy Wingrave - Young Person Chloe Lintern - Young Person Shelia Parker - Area Board Alan Macrae - Area Board

Actions	
1	XH to write up needs assessment and distribute
2	JT to find out cost of flights
3	AM to get logo dimensions
4	LYN member to take leadership of this project and volunteers contact XH
5	All to share facebook page Corsham Local Youth Network
6	XH to research Parkour options
7	XH to hold a planning evening at campus
Date of Next meeting	
16th June 2015, 6pm, Corsham Campus	
Notes Taken By	Xina Hart
Position	CYO

Report to	Corsham Area Board
Date of Meeting	Thursday 21 May 2015
Title of Report	Area board funding

Purpose of Report

Capital:

To ask the Corsham Area Board to consider 1 application seeking capital funding from the 2015/16 community area grant scheme:

1. Selwyn Hall Management Committee – requesting £5,000 for renovations to the rear of the stage at Box Village Hall.

Revenue:

To ask the Corsham Area Board to consider 1 proposal recommending revenue funding from the 2015/16 youth revenue budget:

2. Magna Carta 800 Community Celebrations – recommending the following delegated funding decision:
 - i. That the Community Engagement Officer is authorised to approve the allocation of up to £2,000 from Area Board’s youth revenue budget to support the Magna Carta 800 celebrations in Corsham and in Salisbury on 15 June.
 - ii. That the CEO and CYO form a local project team to deliver the Corsham area’s element of the celebrations.

To Note:

The Area Board is asked to note the following other expenditure incurred since the last meeting from the 2014/15 budget accruals and under spends:

3. Hire of Colerne Village Hall for slipper exchange on 28 April 2015 - £33
4. Payment for slippers for Colerne slipper exchange on 28 April 2015 - £192

1. Background

- 1.1. Area Boards have authority to approve grants under powers delegated to them by the Leader of the Council. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2015/16. [Area Board Grants Guidance 2013/2014.](#)
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. Corsham Area Board has been allocated a 2015/16 budget of £42,814 for community grants, digital literacy projects and area board/councillor led initiatives. In 2015/16 only capital funding is available for community area and digital literacy grants. The Area Board also has a separate youth revenue budget of £4,577.65 and the Local Youth Network funding of £46,989.43.
- 1.5. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.6. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.7. In addition to Community Area Grants, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet has emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.8. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.9. Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.

- 1.10. New for 2014/15 was a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. The application process and funding criteria can be found [here](#).
- 1.11. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to their area board [blogsite](#). Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

<p>Background documents used in the preparation of this Report</p>	<p>Corsham Community Area Plan</p> <p>Area Board Grant Criteria and Guidance 2015/16 as approved by delegated decision</p> <p>Corsham Joint Strategic Needs Document</p>
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2015/16 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. The next rounds of funding for 2015/16 will be:
- Thursday 23 July 2015
 - Wednesday 23 September 2015
 - Wednesday 25 November 2015
 - Wednesday 20 January 2016
 - Wednesday 16 March 2016

3. Environmental & Community Implications

- 3.1. Area Board grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Corsham Area Board.
- 4.2. Corsham Area Board has a remaining balance of £42,814 in its capital budget for 2015/16. If grants are awarded in line with the requests in this**

report, Corsham Area Board will have a remaining balance of £37,814.

5. Legal Implications

5.1. There are no specific Legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1. Community Area Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

7.2. Implications relating to individual grant applications are outlined within section 8 – Officer Recommendations.

8. Applications for consideration

Ref	Applicant	Project proposal	Funding requested
8.1	Selwyn Hall Management Committee	Renovations to the rear of the stage at Box Village Hall	£5,000 of a total project cost of £21,566

8.1.1. Selwyn Hall Management Committee is requesting the sum of £5,000 to contribute towards the cost of renovations to the rear of the stage at Box Village Hall.

8.1.2. This application meets the Community Area Grant Criteria 2015/16.

8.1.3. This application demonstrates links to the Corsham Community Plan 2012, particularly the Children & Young People 'improve access to local facilities and activities' and the Culture, Recreation & the Arts 'support the need for a wide and varied programme in arts, culture, heritage and leisure'.

8.1.4. Selwyn Hall Management Committee is seeking funds to renovate part of the hall to the rear of the stage, currently 2 rooms used as a staging area but in need of significant upgrading in order to bring the area up to the required standard and make it fit for purpose.

8.1.5. The old windows, doors, boiler, toilets and showers are to be stripped out and replaced with a single toilet, hand basin, new windows and doors. The Area will also have new seating facilities and will be newly carpeted and redecorated.

- 8.1.6. Box Village Hall, managed by the Selwyn Hall management Committee, is a popular facility at the centre of village life in Box parish. The hall is utilised by many different user groups and is particularly popular for performances.
- 8.1.7. The management committee has many aspirations to further improve the hall for both hirers and the local community, and this project is just one of three improvement projects planned for the hall. As well as contributing to this project from reserves, the committees remaining reserves will also be used to replace the current chair lift with an escalator, and the installation of PV panels on the roof to improve energy consumption.
- 8.1.8. The total cost of this renovation project is £21,566 and Selwyn Hall Management Committee is investing £16,566 from its own reserves. The remaining balance of £5,000 is sought from the Area Board's grant scheme.

Ref	Applicant	Project proposal	Funding requested
8.2	Magna Carta 800 Community Celebrations	See appendix 2	Up to £2,000

Appendices:	<p>Appendix 1 – Community Area Grant application</p> <p>Appendix 2 – Magna Carta 800 Community Celebrations – delegated authority proposal</p>
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	<p>Penny Bell, Community Engagement Officer Tel: 01249 706613 E-mail: penny.bell@wiltshire.gov.uk</p>
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Grant Applications for Corsham on 21/05/2015

ID	Grant Type	Project Title	Applicant	Amount Required
1309	Community Area Grant	Box village hall revamping rooms rear of stage	Selwyn Hall Management Cttee	£5000.00

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Box village hall revamping rooms rear of stage

6. Project summary:

Much needed facility back stage for thespian/performers. Total 'revamp' of the two rooms, remove antiquated gas boiler, old windows /doors /toilets /showers. Decorate/carpeting & install single toilet/hand basin/new windows & doors. Seating facilities.

7. Which Area Board are you applying to?

Corsham

Electoral Division

Box and Colerne

8. What is the Post Code of where the project is taking place?

SN13 8NT

9. Please tell us which theme(s) your project supports:

Other

If Other (please specify)

Village hall for hiring by a wide variety of users, includes usage 4-5 days weekly by local school.

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

04/2014

Total Income:

£20645.00

Total Expenditure:

£18410.00

Surplus/Deficit for the year:

£2235.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£75327.00

Why can't you fund this project from your reserves:

Current project is one of three planned i.e replacing current chair lift with a more effective and essential escalator up to the first floor, and install PV panels on the hall roof to reduce energy consumption costs.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£21566.40		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
The comprehensive \\' list\\'	21566.40	Our reserves		16566.40
of over 22 jobs are as per	00000.00			
the total Tender quote of	00000.00			
Â£21566.40	00000.00			
Total	£21566.4			£16566.4

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Corsham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Currently rear stage rooms wholly unsuitable for performers i.e. actors; pantomimes; singers; school plays; etc. The current 'facility' is an upstairs room out of the hall; creates unprofessional delays and/or cramped rear-stage conditions currently experienced. This project is a long standing aspiration for a most worthy village hall that is well supported and admired by parishioners and beyond. It will complete the hall as what one theatrical agent once said

14. How will you monitor this?

Always the Bookings Secretary receives 'feed backs' from those who hire the hall

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Once the project is complete the area becomes integral part of the hall as a whole, therefore, combining routine maintenance requirements.

16. Is there anything else you think we should know about the project?

n/a

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request the relevant planning permission for the project.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified. Bottom of Form

Magna Carta 800 Community Celebrations

Delegated funding decision

The Council's participation in the Magna Carta pageant was approved by the Wiltshire Legacy Board following a meeting between Councillor Mrs Scott, Laurie Bell and representatives of Salisbury Cathedral. Area Board Chairs have been consulted and have supported the idea of all 18 community areas participating in the pageant on the evening of Monday 15th June 2015 in Salisbury.



The proposal is to commission the creation of 18 community barons – giant, shoulder carried puppets – each representing a community area. The baron will be the centre piece of each community's element of the pageant procession and will feature in a re-enactment of the Magna Carta signing at Runnymede. Each processional element will reflect the community area concerned and will be shaped by local groups and young people who have agreed to participate.



The event in Salisbury will feature:

- The community pageant – a carnival style procession featuring over 350 people from 18 community areas - from the Market Square to the Cathedral.
- A VIP reception in the Cathedral Cloisters
- Banners featuring the name of each area and modern day Magna Carta clauses
- A 'March of the Mayors' bringing together as many of the County's mayors as are free to attend
- Community performances featuring groups drawn from all over Wiltshire – Town Criers, Mummers, Morris Dancers, Brass Bands, Choirs, majorettes, and much more.
- A theatrical re-enactment of the Magna Carta signing at Runnymede
- Access to the real Magna Carta for participants
- A choral ensemble featuring 400 voices
- A 'sans et lumiere' performance featuring giant illuminated white horses – and further performances in other Towns across the County (subject to Arts Council funding bid)
- A non-airborne pyrotechnic finale

The Cathedral authorities have approved the format of the proposed pageant and are actively supporting the event. They will also arrange promotion.

Community involvement will be delivered by the Council's 18 Community Area Managers and Community Youth Officers and work is already underway to recruit participants across Wiltshire.

To facilitate the delivery of the event, Devizes Outdoor Celebratory Arts (DOCA) and the Ageis Salisbury International Arts Festival have been commissioned to deliver core elements of the programme and provide overall creative management. Both of these organisations have a proven track record of delivering high profile and large scale street arts festivals and have extensive contacts with leading makers and producers in the industry.

DOCA will also produce the 18 Community Barons. The Barons will be centrally made but not decorated. They will come complete with backpack support, cloak, hair and animated hands and an art kit for use by community groups. The Barons will subsequently belong to each community involved.

The estimated delivery date for the Barons will be the 15th / 16th of May.

DOCA will deliver a workshop on the 15th/16th of May for community representatives; this will brief them on how to decorate their Baron and what materials are most suitable. DOCA will also be available through either telephone or in-person contact to support communities to decorate their Baron. Groups can begin to research their local history and prepare their designs ahead of delivery of the barons.

The groups involved are being encouraged to deliver a local element – an event in each of Wiltshire’s community areas – as well as forming part of the procession in Salisbury.

Budget and costs

The total cost of the local and Salisbury elements of the Magna Carta 800 celebrations will be in the region of £2,000 per community area. The Legacy Board has agreed to underwrite the core costs, but each Area Board is now asked to consider agreeing match funding of £2,000 to support their own local group. Local funding will support:

- Local research
- A contribution towards the costs of the community baron
- Local art workshops, room hire and purchase of materials
- A local performance in the community area
- Transport to and from Salisbury on 15th June.

Recommended

1. That the Community Engagement Officer is authorised to approve the allocation of £2,000 from Area Board’s 11-19 youth revenue budget (not the LYN youth review fund) to support the Magna Carta 800 celebrations in Corsham and in Salisbury on 15 June.
2. That the CEO and CYO form a local project team to deliver the Corsham area’s element of the celebrations.

Penny Bell
Community Engagement Officer



Agenda Item 12

Corsham Community Area Transport Group (CATG)
Wednesday 22nd April, 10.00 am
Springfield Community Campus

Notes of meeting

1. Election of chairman

Cllr Phil Whalley was nominated to be chairman

2. Welcome and Introductions

Present: Cllr Dick Tonge, Cllr Alan Macrae, Cllr Sheila Parker, Cllr Phil Whalley (CTC), Simon Scott (CTC), Gareth Rogers (WC), Paul Bollen (WC), Gemma Winslow (WC), John Bull (Colerne PC), Mary Harvey (Colerne PC) Sarah Anderson (WC), PC Mandie Bell

Apologies

Ruth Hopkinson (Corsham TC), Spencer Drinkwater (WC), Alan Clench (Box PC), Ivis Thomson (Corsham TC) Penny Bell (WC),

3. Notes of last meeting

The notes of the meeting held on 12 April 2015 were agreed.

4. Budget

The budget for the coming year is £10,951. There is £7,952 being carried over from last year. Total for the year £18,903.

5. Update on priorities from previous meetings:

- a) Skynet Drive – SD awaiting response from MOD regarding funding of works
- b) Corsham Estate Permissive Path – Legal agreement has been signed.

Recommendation to Area Board

It was agreed by the group that the extra £5,700 to complete the project would be funded by CATG, pending approval by the Area Board at its meeting on 21 May

- c) Vehicles/cyclists contravening one way/no cycling signs at High Street, Corsham – Works complete. Issue can be closed.
- d) 2869 - Remove redundant signs A4 through Pickwick – scheme being worked on.

6. Updates on live issues

- a) 3432 – Road safety Grove Road / Station Road – funding approved. Waiting restrictions advert date – end of April. Works due to be completed by January 2016
- b) 3253 – Commercial vehicles parking on Priory Street Corsham – Advertised end of April and works due to be completed end of summer pending any objections.
- c) 3504 – Speeding traffic, Linleys - Not enough residents have come forward to assist with speed watch scheme. GR to look into alternative solution.
- d) 3502 – Dangerous pavements Colerne – Footway recently marked up. PB to speak to Atkins regarding Tutton Hill Footway.
- e) 3624 – HGV turning left off A4 onto A365 – A365 is due to be resurfaced, a review of the signs along A365 will be carried out.

- f) 3769 – driveway obstructed and need verge markers at Orchard Road, Corsham – works completed. Further obstructions to be dealt by the police. Can be closed.
- g) 3776 – speeding on A4/Park Lane to Katherine Park roundabout, Corsham – waiting on Metro count results from P Bell
- h) 3789 – request additional bus stop at top of Priory Street, Corsham – P. Bell to chase response from Passenger Transport Unit regarding installation of new bus shelter.
- i) 3794 – speeding/no pavements at Cross Keys, Corsham – some markings have already been refreshed at junction. Will chase BBLP regarding remaining lines. GW

7. New Issues received

- a) 3867 – Request for a crossing on West Wells Road – possible pedestrian study- £700-£1,000 for the initial study GR to investigate S106 funding .
- b) 3870 – Parked cars obstructing emergency vehicles in Box – Parish Council to investigate options - Closed
- c) 3871 – Width/safety of pavement outside 10/11 Pound Pill – PW to feed back to MOP. Closed
- d) 3893 – Poor quality of block paving roads in Katherine Park – GW to discuss block paving on non adopted highway with Development control. Possible resurfacing scheme. PB and GW will investigate.
- e) 3916 – Shipping lorries causing damage in Colerne – Operations have now stopped at hanger. Meeting with Police/PC/WC regarding possible future works. Closed.
- f) 3922 – 20mph speed limit request on Pickwick Road – not supported as B Class road, there are parked vehicles on one side of the road. Close.
- g) 3925 – Directional signage needed for 1A and 1B Beechfield Road – Can't support decision as only affects 2 houses and budget cut backs. Close.

8. Previous issues on hold pending other decisions:

- a) National Speed limit sign Colerne (on hold pending school travel plan/speed limit review) Travel Plan not going to be reviewed. Close.

9. C151 speed limit review

Report from Atkins showing information. Introducing speed limit would not be advantageous, due to surrounding area.

10. 20mph requests and revised criteria (see attachment 4)

Only two nominations received from PC/CATG.

Lacock Road, Corsham – deferred depending on permissive path.

Pickwick Road, Corsham – as item 8 (f)

11. Recent metro count results

none

12. AOB

A request was made to paint the sign posts black – this wasn't supported due to long term maintenance concerns.

RT is changing the minutes from last meeting regarding speeding in Sandpits Lane, Gastard.

13. Date of next meeting

TBC – P.Bell to confirm date and time of next meeting

